

**Adams Health Network  
Required Annual Compulsory Education Day  
(PLEASE INITIAL EVERY LINE and SIGN)**

May 2019

**INITIAL EACH LINE WHEN COMPLETED**

**General**

- Mission and Values
- AHN Scope of Service
- Fall Prevention Program
- Patient Alert Arm Bands
- Patient's/Resident's Rights/Transgender
- Interpreter Services
- Indiana Perinatal Standards/Baby Friendly
- Abuse and Neglect
- Restraint and Seclusion
- General RACE Day PowerPoint**

**Compliance/Information Management**

- Corporate Compliance
- Code of Conduct
- Performance Improvement
- Customer Satisfaction/HCAHPs
- Compliance RACE Day PowerPoint**
- Confidentiality
- Computer Access and Logging off
- HIPAA/ Medical Records Confidentiality
- Employee Accessing Own Medical Record
- Reporting Violations
- Information Management PowerPoint**

**Infection Prevention/Employee Health**

- Hand Hygiene
- Standard Precautions
- Sharps Safety and Responsibility
- Regulated Waste/Linen Handling Procedures
- Blood/Body Fluid Exposure Protocol
- Blood Borne Pathogens
- Tuberculosis Control Program
- Infection Prevention PowerPoint**
- Employee Health/Back Safety PowerPoint**

**Safety**

- Safety Management Plan
- Security Management Plan
- Hazardous Waste and Materials Safety
- Life/Fire Safety Plan
- Equipment/Device Safety
- Emergency Preparedness Plan
- Utilities Management Plan
- \_\_\_\_\_ Emergency Codes/Plans
- RACE/PASS
- Path of Egress
- Evacuation Plan – Orange Magnets
- Radiation Safety
- Electrical Safety
- Safety RACE Day PowerPoint**

*I assume the responsibility for knowing and practicing the information presented in this program.*

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
DEPARTMENT

\_\_\_\_\_  
TEST SCORE

\_\_\_\_\_  
EMPLOYEE SIGNATURE

Date: \_\_\_\_\_